

School Bus Driver

Description

Warren-Walker School (WWS) is seeking a School Bus Driver who will be responsible for safely transporting students on a daily basis between campuses and designated locations, as well as to and from athletic events and Field Trips. Drivers will operate school buses and 9 passenger vans. This is considered a part-time position.

RESPONSIBILITIES/DUTIES:

Duties include but are not limited to:

- Perform all duties related to the safe operation of WWS vehicles while transporting students to various off-site and campus destinations
- Uphold WWS policies for safety, supervision, mandated reporting and risk management
- Follow all WWS policies and procedures, including those related to medical, safety, disciplinary situations, child abuse prevention, and emergencies
- Demonstrate and model behavior based on WWS values in all dealings with students, parents, guests, volunteers and fellow staff
- Prior to use, ensure that vehicles are clean and safe. Report vehicle conditions in need of attention or correction immediately upon discovery
- Document and report any vehicle accidents or incidents
- Assist in overseeing Student conduct while they are on the transport vehicle
- Follow all WWS and State of California driver guidelines and standards for Class B drivers
- May be asked to supervise a group of students immediately before and after loading/unloading

Qualifications

Desired Qualifications

- Experience working in an educational environment
- Ability to interact professionally with a diverse group of students, staff, and faculty
- Ability to establish cooperative relationships in a calm and tactful manner
- Strong and effective communication and customer service skills

Required Skills & Qualifications

- Successfully pass a background check and drug screening as a condition of employment
- Applicants must possess a clean, three-year driving history (no more than 2 points on record)
- School bus drivers must provide a printout of their H-6 driving record
- Valid and current class B license, School bus certificate, DOT medical documentation required
- Demonstrate proficiency operating all WWS Vehicles
- All licenses and certifications must be kept current
- Strong command of English language

Please note that all offers of employment are conditioned upon applicants passing a pre-employment background check, confirmation of employment eligibility in the United States, and confirmation of additional position specific requirements (i.e. education, certifications, licensures, Live Scan, etc.).

Warren-Walker School is a private, independent co-educational school and an Equal Opportunity Employer and we strongly encourage a diverse field of qualified applicants.

All applicants are considered for all positions without regard to race, religion, color, sex, gender, sexual orientation, pregnancy, age, national origin, ancestry, physical/mental disability, medical condition, military/veteran status, genetic information, marital status, ethnicity, citizenship or immigration status or any other protected classification, in accordance with applicable federal, state, and local laws.